Students who complete and submit this form for processing are requesting to change their currently declared major and/or type of program (i.e., degree/certificate). The student must complete the information as requested below and submit the completed form to the Registrar's Office.

Changing of major will be processed up to the official census date (14th day of class during the Fall & Spring semesters and the 7th day of class during the Summer sessions). Requests submitted after the official census date will be processed at the end of the semester.

Name: _____   **SUSLA ID#** __**9000**_____

Last 4-digits of SSN: _____**DOB** _____   **Phone: (_____)** _____

Address: _____
  Street Address   *City*   *ST*   *Zip*

Classification: ☐ Freshman   **SUSLA Skymail (Email):**_____ **@skymail.susla.edu**

☐ Special   ☐ Sophomore   **Anticipated Graduation Date:** _____

Are you currently seeking a degree or certificate from SUSLA? ☐ **Yes** ☐ **No**

Are you:
(check all that apply and secure the appropriate signatures)

☐ **receiving federal financial aid?**	☐ **an International student?**
_____	_____
Financial Aid Advisor's Signature	International Admissions Advisor's Signature
☐ **receiving Veterans' benefits?**	☐ **a non-degree seeking student?**
_____	_____
VA Certifying Official's Signature	No signature required

CURRENT Major:	**NEW Major:**
Academic Advisor:	**Academic Advisor:**
Advisor's Signature:	**Advisor's Signature:**
Division Dean's Signature:	**Division Dean's Signature:**

Effective Date: Year _____   **Semester** ☐ **Fall**   ☐ **Spring**   ☐ **Summer**

I, the undersigned, understand that:
✓ The purpose of this form is to grant authorization to the SUSLA Registrar's Office to change my major, as requested on this form.
✓ Changing my major will update my catalog of record, which may change the courses I am required to complete to meet the degree requirements of my new major.
✓ In order to receive federal financial aid and most types of SUSLA grants/scholarships, you must be in a program that is financial aid eligible.
✓ If you have questions about your financial aid eligibility, see a financial aid advisor in the Financial Aid Office in the Leonard C. Barnes Administration Building, Room A-53.

Student's Signature/Date: _____

Registrar's Office Use Only
Date Processed:
Processed by: